

To obtain a position in as reputed and dynamic organization, which will enhance my initiative, motivation & analytical skill and to make full use of my education as well as my skill and to work for an organization which would also help me to climb the ladder of success in a competitive world ahead.

OBJECTIVE:

ACADEMIC QUALIFICATION:

*Eman Fatima*

 Matriculation in Science from Karachi Board

 Intermediate in Pre-Medical from Karachi Board

 Graduation B.Ed. 4 years (continue)

03457823602 / 03472127144

ef888303@gmail.com

Street no.19, above suleman market first floor near Rao bakery Mahmoudabad, Karachi*.*

EXPERIENCE:

Personal info:

Father Name M. Umer

 Date of Birth : 01-04-2002

Gender: Female

 Religion: Islam

 Marital Status: Single

 Nationality: Pakistani

 CNIC: 42501-9994420-8 Language : Urdu, English

 01 Year Experience as a Receptionist & Representative at Noor Domestic Servant & Services.

 03 months Experience as an Agent in IGI.

 01 Year Experience as a Teacher in Private School.

Skills:

Shall be furnished upon demand.

Reference:

03 months MS Office course

Amazon virtual assistant certificate course from Aptech