

# Sameer Rao

Seeking a challenging position in a reputable organization where my skills, abilities and experience will have valuable application and can be utilized to contribute to overall company growth and profit.

✉ sameerrao417@gmail.com

📍 Karachi, Pakistan

📘 facebook.com/sameer.rao1

📞 03062139506

📧 Sameer.rao18

📷 instagram.com/imsameerrao

## WORK EXPERIENCE

### **Working As An Administration Officer**

At Karachi Goan Association

2016 - Present

Karachi, Pakistan

### **Worked As A Receptionist**

At Star Accommodation Guest House

2017 - 2018

Karachi, Pakistan

### **Worked As Guest Service Officer**

At Sarawan Hotel

2014 - 2017

Karachi, Pakistan

### **Worked As An Agent**

At Shelby BPO

2012 - 2014

Karachi, Pakistan

## PERSONAL INFORMATION

Father's Name : Chaman Rao

Date of Birth : 06-10-1995

CNIC No : 42000-0976269-5

PRC/Domicile : Karachi, Sindh

## EDUCATION

### **Bachelor of Commerce (B.Com)**

Benazir Bhutto Shaheed University

Karachi, Pakistan

### **Intermediate in Pre-Commerce**

HSC From Islamia College

Karachi, Pakistan

### **Matriculation**

SSC From Oxford Grammar School

Karachi, Pakistan

## SKILLS

Hardware

Software

Ms Office

Adobe Photoshop

Editing

Critical thinking

Hard Working

Communication Skills

Quick Learner

Creativity

## CERTIFICATES

1. Adobe Photoshop Course: The Complete Guide
2. Affiliated IF-CA ~ Certified Fitness Instructor

## LANGUAGES

English

Full Professional Proficiency

Urdu

Full Professional Proficiency

## INTERESTS

Graphic Designing

Photoshop

Editing

Cricket

Fitness Modelling

Video Creator

Fitness Influencers

Video Editing

Creativity