

## **Noorali Pyarali Patel**

Anarkali Arcade, C-6, 6<sup>th</sup> Floor, Block-14, Gulshan-e-Iqbal

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### **Career Objective:**

*Offer a rich blend of accounting operations, strategic, administrative, and leadership talents gained from my 20 years of experience in the field of accounting-finance-financial analyst-fund/portfolio/wealth management for international capital markets of the United States and Europe. History of reorganizing, streamlining, and strengthening financial operations to maximize performance and profitability for working organizations. An effective and articulate communicator/liaison who quickly builds and nurtures excellent working relationships with external contacts (vendors-bankers-insurer etc).*

### **Experience:**

#### **ZAHRSSS Productions:**

#### **Chief Financial Officer**

**(Jan 2014 to date)**

- *Finalization of accounts includes ledger accounts-bank reconciliation-a/c payables and receivables-assets depreciations-income statement and balance sheet.*
- *Monthly reporting of finance and treasury and other reports to the management.*
- *Inventory management of production equipment for onsite shoots and on rental assets.*
- *Monthly payroll for fixed and contractual staff of 300 plus.*
- *Strengthened authorized approval procedure to better document and track activity in a/c payables, receivables, and inventory management.*
- *Communication and liaison with banks-vendors and other parties for smooth flow of transactions.*
- *Yearly forecast for business and cash flow includes investments and fixed assets allocations.*
- *Determining Financial Objectives, Designing & Implementing Systems, Policies & Procedures to facilitate Internal Financial Control.*
- *Developing and updating Accounting, Finance, and Management Policies and Procedures.*
- *Monitoring Budgets and comparing them with Actual Costs and Revenues related to Production, Marketing, and Capital.*

**USA-CPA-Firms:**  
**Manager Finance**

**(Aug-2014 to date)**

- Finalization of accounts includes ledger accounts-bank reconciliation-ac payables and receivables-trial balance-income statement and balance sheet.
- Preparing Tax Return for 1120-1120S-1065-1040, for sole proprietorship-partnership and private limited companies.
- Payroll preparation for daily-weekly-fortnightly and monthly basis for 300-500 staff.
- Investments advice for capital markets and wealth management.

**Financial Analyst-Fund/Wealth Management**  
**Investments Advisor:**

**(Jan 2000 to date)**

- Managing personal and clients funds in local and international capital markets of United States Europe (Stocks/ Equity-forex-commodities-world indices-CFDs-and cryptocurrencies)
- Investments advice on international capital markets to clients for their portfolio management.
- Manage clients' accounts on an individual basis for their capital investments and retirement portfolios.
- Provide fundamentals and technical analysis for companies in international capital markets of the United States and Europe.
- Provide signals to clients for their daily and long terms trading and investments activities related to capital markets with the most accurate predictions and guaranteed returns.
- Experience to get back the negative portfolio in a positive one within a specified period.

**Corporate Fashion:**  
**Manager Finance**

**(Apr-2011 to Jul-2014)**

- Finalization of accounts includes ledger accounts-bank reconciliation-ac payables and receivables-trial balance-income statement and balance sheet.
- Determining Financial Objectives, Designing & Implementing Systems, Policies & Procedures to facilitate Internal Financial Control.
- Developing reports for summarizing the business financial position in areas of Income, Expenses, Capital usage, and Cash Flows, and Coordinating the preparation of Strategic Plans, Budgets, and Financial forecasts.
- Developing and updating Accounting, Finance, and Management Policies and Procedures.

- *Effective Cash Flow Management-Administration Management.*
- *Monitoring Budgets and comparing them with Actual Costs and Revenues related to Production, Marketing, and Capital.*
- *Manage Stocks and Inventory/ Cost and Inventory Control.*
- *Monthly payroll preparation for 100 plus staff.*
- *Store maintenance and best products display to give customers the ultimate experience of personal feeling to buy our products.*
- *Dealing and maintaining online sales across Pakistan for online shopping.*
- *Dealing with vendors-banks-other business-related parties for smooth flow of transactions and other related matters.*

**Kanpa International Sales:**

**Accountant**

**(Jan-2009 to Dec-2009)**

- *Financial Reporting including Ledger Accounts, Cash Flow Statements, Management Expenses, Trial Balance, Profit and Loss, and Balance Sheet.*
- *Bank reconciliation and liaison with banks and other financial institutions.*
- *Manage Stocks and Inventory / Cost and Inventory Control.*
- *Settlement of Account Receivable-Payables from Customers and Vendors.*
- *Payroll Preparation and Employees Recruitment.*

**Noorani Travels:**

**Account officer**

**(Jan-2006 to Dec-2007)**

- *Financial Reporting including Ledger Accounts, Cash Flow Statements, Management Expenses, Trial Balance, Profit and Loss, and Balance Sheet.*
- *Bank reconciliation and liaison with banks and other financial institutions.*
- *Manage Stocks and Inventory/ Cost and Inventory Control.*
- *Settlement of Account Receivable-Payables from Customers and Vendors.*
- *Payroll Preparation and Employees Recruitment.*

**Adamjee Insurance Company:**

**Executive Account Officer**

**(Jan-1999 to Dec-2004)**

- *Financial Reporting including Ledger Accounts, Cash Flow Statements, Management Expenses, Trial Balance, Profit and Loss, and Balance Sheet.*
- *Settlement of Account Receivable-Payables from Customers and Vendors*
- *Preparing Budget Statements for Accounts-Claims & Underwriting.*
- *Looking after the Internal & External Audit/ Inspection by head office.*
- *Payroll Preparation and Employees Recruitment.*

## **Academics:**

*A.C.C.A. UK  
B.Com (Govt National College)  
Intermediate (Govt National College)  
Matriculate (St Lawrence's Boys)*

*5 Papers Cleared  
Passed in 2001  
Passed in 1998  
Passed in 1995*

## **Computer Skills:**

*MS Office, Quick Books  
Tax Slayer, POS Systems  
(Posterita-Smart Vendor)*

## **Hobbies:**

*Investments, Reading, Discussion,  
Palmistry, Astrology, Singing, Music,  
Sports, Dining, Arts, Culture and  
Travelling*

## **Personal:**

*Date of Birth  
Marital Status  
Children*

*August 18, 1979  
Married  
Two (Boys)*